

-:CURRICULUMVITAE:-

ANKUR SINGH
MOB.NO.:+919427529377
EMAILID:anku1990singh.11@gmail.com

ADDRESS:-2NDFLOOR
KA-159,SEC.-12, PRATAP
VIHAR,GHAZIABAD, U.P.
PIN-201009

Career Objective:

An enthusiastic, competent and devoted individual with sincerity and involvement in any project undertaken. Having appealing personality, strong mind and sustained willpower to enunciate given responsibilities in the core areas with profound knowledge and perseverance.

Key Skills:

Supply Chain, Transport Operations, GPS Tracking (Rout Mapping), Loading & Unloading Operation, Ground Fulfillment Documentation, Client Relationship Management, FMCG Warehouse Operation & Management, Accounting.

➤ **Currently working with NTC Supply Chain Solution Pvt. Ltd. As a Senior Executive from June 2024 to till.**

Work Profile:

- Lead a value-added customer service team that consistently over-delivered on customer expectations.
- Responsibility for handling operations (Transportation, GPS Tracking, Loading & Unloading)
- Prepared updated shipment reports for executives and clients.
- Handle Driver Outstanding Payment Data Maintain By Smart Card & Multiple Work.
- GPS Tracking (Rout Mapping)

➤ **Two year Four month experience in Elastic Run as a Team Lead from July-2021 to Oct .- 2023**

.Work Profile:

- Managing the Inventory.
- Make Invoice and E-way bill.
- Handle Picking and packing.
- Daily Receiving MIS Preparation.
- Maintain the FIFO (First in First Out) System and Maintain the 5s.
- Handle Inbound and Outbound.
- Vehicle arrangement as per beat order delivery plan.
- Handle Manpower.

➤ **Two year one month experience in Black Buck zinka logistics as a Senior executive ground fulfillment from April-2018 to May-2020.**

Work Profile:

- Lead a value-added customer service team that consistently over-delivered on customer expectations
- Was responsible for handling operations (Transportation, GPS Tracking, Loading & Unloading)
- Prepare updated shipment reports for executives and clients.

➤ **Four year three month experience in M/S Jagarnath engineering as a Accountant from Jan.- 2014 to April-2018.**

Work Profile:

- Handled employee conflict in the most efficient manner while following all company procedures.
- Handling Account Management.
- Handling Administration.
- Worker's Payroll Management.

Academic Qualification:

| Qualifying Exam | University/Board | Subject | Year | Result |
|-----------------|-------------------------|----------|------|--------|
| MBA | IIPMLUCKNOW | Finance | 2013 | PASS |
| B.COM. | B.D.EVENINGCOLLEGEPATNA | Commerce | 2010 | PASS |

Technical Qualification:

| Qualifying Exam | University/Board | Year | Result |
|-----------------|----------------------|------|--------|
| DCA | NATIONALDATA ACADEMY | 2011 | PASS |

Skills:

- MS Office
- Team Management.
- Operation Management.

Key Competences:

- Comprehensive problem-solving abilities, excellent verbal and written communication skills.
- Effective interpersonal skills and the ability to take initiative and decisions wherever and whenever required.

Strengths:

- Sense of responsibility & Honesty towards Job. Confident & Hard Working
- Positive attitude of implanting new things & accepting challenges.

Key Account Management:

- Key Account Manager for all the major accounts of companies. Responsible for Client Satisfaction and getting repeat business from customers.
- Worked closely with CRM Team and started various initiatives to ensure Client Satisfaction.

System Knowledge and Reporting:

- Responsible for Daily Reporting to Top Management in company's format.
- Updating of data point required by analytic team of the company which helped in decision making of the company.
- Responsible for Accounts Report required by finance team of the company on weekly basis.

Personal Details:

- Father Name :Om Prakash Singh
- Mother Name :Sanju Singh
- Date of Birth :12/07/1990
- Marital Status :Married
- Current Location :Ghaziabad

Declaration:

- I declare that the above details are correct to the best of my knowledge and belief.

Date:

Place: Ghaziabad

Ankur singh

Signature