

Rikky Raj

rikkyraj8809@gmail.com



PERSONAL PROFILE

Being a fast learner, I would like to learn and earn in order to meet the common objectives of the organization as a whole by utilizing a positive approach in everything that I do.

CONTACT DETAILS

Email: rikkyraj8809@gmail.com **Phone:** 8809039622 / 9874252530 **Address:** 61 GARCHA ROAD
Kolkata - 700019

ACHIEVEMENTS (ACADEMIC & SOCIAL)

Seminars
Paper Presentation
Volunteer
Sports

SKILLS AND ABILITIES

- ♦ Good conceptual and analytical skills
- ♦ Good time management skills
- ♦ Good communication skills
- ♦ Quick learner

LANGUAGE

English
Hindi

DATE OF BIRTH 20th
OF MAY 1998

MARITAL STATUS : MARRIED

ACADEMIC PROFILE

INSTITUTE OF TECHNOLOGY AND SCIENCE

Bachelor of Business administration

Scored – 65%

RAJ NARAYAN SINGH INTER COLLEGE

BIHAR SCHOOL EXAMINATION BOARD

Intermediate Examination

2015 Science

Scored – 60%

SMT HIGH SCHOOL

BIHAR SCHOOL EXAMINATION BOARD

Matriculation Examination 2013

Scored – 58%

TRAINING

- 3 Month training in TATA MOTOR Limited.

WORK EXPERIENCE

- ◆ Working in BANDHAN BANK LTD. as Branch Sales Executive from 13th December 2021 to 27th May, 2022.
- ◆ Working in Om Logistics Supply Chain Pvt Ltd, (as (Operation Executive) from 24th January, 2023 to till date.

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- ◆ TEAM HANDLING.
- ◆ DISPATCH PLANNING IN NORTH EAST REGION.
- ◆ REGULAR CHECKING OF E-WAY BILL AND EXTENDING OF ITS VALIDITY.
- ◆ PROPER DISPATCHING OF FIFO SHIPMENTS.
- ◆ PROPER STACKING OF SHIPMENTS ACCORDING TO THEIR LOCATIONS.