

CURRICULUM VITAE

JAVED KHAN

195 Police Line Jahangirabad

Bhopal (MP) 462008

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Career Objective:

To make a sound position in corporate world and work enthusiastically in team to achieve goal of the organization/MNC with devotion and hard work and to be succeed in an environment of growth and excellence and earn a job which provides me job Satisfaction and self development and help me to achieve personal as well as organization goals.

Experience:

- 2 Years Worked in Idea Sales Executive.
- 1 Years Worked in Maruti Suzuki Haryana.
- 5 Years Worked in Vikas Road carrier as a maintenance Supervisor.

Qualifications:

Degree	University	Year of Passing
ITI Diesel Mechanic	Govt Gas Rahat Iti Govindpura Bhel Bhopal	2015
Bachelor of Commerce	Govt Arts & commerce Naveen college (Barkatullah University, Bhopal)	2014
Intermediate (Commerce)	Govt. Maharana Pratap he sec school (M.P. Board)	2011
High School	Public Monter sari Hr School, Bhopal (M.P. Board)	2009

Computer Exposure:

I am well versed with the operation work of Computer Application and therefore having a substantial knowledge of working with MS office internet and other required software's to perform managerial task.

Technical Skills:

- Marketing Skills
- Management of Financial Transaction
- Cash Management Skills
- Ability to handle various tasks

Strengths:

- Task Maker
- Flexible to Condition
- Flexible Attitude
- Punctual of Timing
- Willingness to work in Competitive Atmosphere.

Competence:

- A hard-working nature, ready and willing to upgrade my knowledge and work hard for it.
- Enthusiastic and fast learner.
- Work effectively with diverse groups of people.
- Ambitious and committed to excellence.
- Committed to deadlines and schedule.
- Team player.

About Myself:

- Father's name : Mr. Mehfooz Khan
- Marital Status :
- Date of Birth : 10th July, 1993
- Linguistic abilities : English and Hindi

Declaration:

I, the undersigned, hereby certify to the best of my knowledge and belief that this CV correctly describes myself, my qualification, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Place : Bhopal

Date :

JAVED KHAN