

CURRICULUM VITAE

ANOOP KUMAR

VILLAGE-RAMSHAHPUR, POST-SAMBHAI

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TEH-GAURIGUNJ
DIST -AMETHI (SULTANPUR) U.P-227801 (INDIA)
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Carrier Objective: -

Seeking a responsible post for challenging position and looking forward to making a significant contribution in a company that offers a genuine opportunity for progression. To dedicate myself and my abilities, intelligence, talent and skills to a dynamic and growing organization like yours that offers security and professional growth while being resourceful, innovative and flexible.

Career Summary

- Excellent in refining transport systems to improve efficiency
- Extensive practical knowledge of the distribution of products.
- Proficient in all aspects relating to management and regulatory and statutory compliance.
- Excellent in improving the existing relation of organization and client.
- An enthusiastic logistics and transport professional with highly developed negotiation skills and highly adaptable.

Personal Qualities

- Excellent organizational and interpersonal skills.
- Ability to produce quality result in time.
- Able to handle the junior staff and motivate them.

Responsibilities Handled

- Created a recording and reporting system.
- Supervised the import and export loads
- Doing the assigned job, according to the profile.
- Shipment tracking and updating the customer on timely basis.
- Dispatch tracking and unloading report to selected clients...
- Co-coordinating with Driver for speedy acknowledgment collection
- Loading, unloading, tracking, mailing, and good communication with client's staff, and driver, etc.

Experience

Work Experience: - A Total experience of 11. years 02 month in Logistics, and Full Truck Load.

Organization: PRC LOGISTIC PVT. LTD. (Ahmadabad)
Designation : loading Supervisor & Computer operator
Period : From 7th- October-2010 to 23rd- Nov2013

Organization :SIDDHI VINAYAK LOGISTIC LIMITED (Vadodara)
Designation :Dispatch tracking & computer operator, operation
Executive Period : From 1st March -2014 to 22ND October -2017

Organization : Khaitan Logistics Pvt Ltd) (Neemrana, Alwar)
Designation : Dispatch tracking & computer operator, Account Exec.
Period : From 1st Dec -2018 to 23rd March-2021

Organization INTERSTATE LOGISTICS (PUNE)
Designation : Computer operator, Account Executive
Period : From 05th May -2023 To Still

Summary of job profile.

- Dispatch tracking and unloading report to selected clients...
- Handling fast Trackerz software for trace company vehicle.
- Work experience in Web express ERP system for logistics industry.
- Consignment (L.R) & Cash Entry in ERP.
- Billing & Account
- Co-coordinating with Driver for speedy acknowledgment collection

Educational Qualification.

SL.NO.	DEGREE/LEVEL	YEAR	UNIVERSITY/SCHOOL	MARK	PERCENTAGE
01.	10 TH /ART	2008	UP BOARD (ALLAHABAD)	298	49.67%
02.	12 TH /ART	2010	UP BOARD (ALLAHABAD)	302	60.40%

Other Qualifications.

- MS-Office (Word, Excel, PowerPoint, internet),
- Basic CCC (Course Computer Concepts) C- DAC GIST PACE IN AHMEDABAD-2011
- Tally prime

Personal Details

Date of Birth 08th-june-1993
Fathers Name Shri. Mahipal Kashyap
Sex Male
Language Known Hindi, English,
Religion Hindu
Marital Status Married
Hobby Traveling, listening music, Reading book

I hereby declare that all the details furnished above are true to the best of my Knowledge and belief.

DATE-

ANOOP KUMAR

PLACE

