

SS

SUBRATA SARKAR

PERSONAL SUMMARY

I am looking for a new career challenging role, keen to achieve further professional development, one which will make best use of existing skills and experience. Ability to develop and maintain relationship with key decision makers. Proficient in managing day to day work activities and client servicing activities.

Commercially aware and able to successfully lead and motivate team to achieve maximum performance and results and of improving efficiency, maximize profits whilst minimizing costs.

MANAGEMENT

- Strong decision making abilities.
- Able to quickly compile and detailed knowledge of the company's products and services.
- Possessing the ability to motivate and lead a team.
- Overseeing the recruitment of new staff as well as their training and induction.

CAREER HISTORY

SR. DEPOT MANAGER

SHREE VASU LOGISTICS LTD | Amta, Howrah | December 2024 - Current

- Managing the day-to-day operations of the warehouse, including receiving, storage, inventory management, and order fulfilment
- Ensure proper utilization of warehouse space
- Implement best practices for inventory control
- Work with the transport team to coordinate inbound and outbound shipments and ensure timely delivery of parts to customers
- Lead and motivate warehouse staff to achieve performance targets and quality standards
- Provide coaching and training to team members to improve their skills and capabilities
- Generate regular reports on warehouse KPIs, including inventory levels, inbound and outbound level
- Ensure that work areas are clean and Organized by the facility janitors
- Manage, Motivate, Discipline, Hire & Continuously train the warehouse team
- Maintain documentation and keep accurate records of warehouse activities
- Ensure effective and safe use of warehouse equipments

ASST. MANAGER (HUB INCHARGE)

Kolkata, West Bengal
700102

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EDUCATION AND QUALIFICATION

Masters in Business Administration

Dr. B.C.Roy Engineering College,
Faculty of Management Studies,
Durgapur, West Bengal
January 2008

Bachelors in Business Administration

Birla Institute of Technology, Ranchi
January 2006

ECOM EXPRESS LTD | PATNA, BIHAR | September 2023 - September 2024

- Manage Flipkart Cross Dock process Only
- Responsible for managing all warehouse process such as Inbound, Outbound management
- Unload Cross Dock shipment on time
- Load Cross Dock Shipment on time in respective location
- Monitor the TMS Breaches and CPD Breaches
- Ensure that work areas are clean and Organized by the facility janitors
- Optimize the warehouse layout to Ensure effective space utilization
- Proper utilization of manpower as per requirements such as Morning Shift and Night Shift
- Ensure that highest Operational standards are always deployed on floor
- Build and Manage effective relationships with Principle and 3PL Company for better growth and business development
- Manage, Motivate, Discipline, Hire & Continuously train the warehouse team
- Maintain documentation and keeping accurate records of warehouse activities
- Ensure effective and safe use of warehouse equipment's
- Maintain good relationship with all local vendor for smooth supply
- Manage Compliance with Company's policies

KEY ACCOUNT MANAGER (KAM)

LIFE CARE LOGISTICS PVT LTD | DHULAGARH, HOWRAH | December 2018 - June 2023

- Responsible for managing all warehouse process such as Inbound, Outbound management
- Ensure that the Inbound and Outbound targets are met on a regular basis
- Ensure that work areas are clean and Organized by the facility janitors
- Optimize the warehouse layout to Ensure effective space utilization
- Proper utilization of manpower as per requirements such as Morning Shift, After Noon Shift and Night Shift
- Monitor the Outbound logistics to ensure that goods reach store on time
- Maintain regular communication with transport for Seamless Outbound
- Ensure that highest Operational standards are always deployed on floor
- Build and Manage effective relationships with Principle and 3PL Company for better growth and business development
- Manage, Motivate, Discipline, Hire & Continuously train the warehouse team
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SENIOR SALES EXECUTIVE

PURPLE PROPSHOP | KOLKATA NORTH | November 2016 - September 2018

- Selling experience of Luxury Residential projects at the prime location of

Kolkata

- Accompany buyers during visit to and inspection of property
- Advising them on the current market conditions
- Compared properties with similar properties that had recently sold to determine competitive market prices
- Promoted sale of properties through advertisements, multiple listing services and others online advertising platforms
- Having team strength of 3 Marketing Executives

ZONAL DISTRIBUTION MANAGER

MG GLOBAL | KOLKATA NORTH | December 2014 - October 2016

- Handling the residential projects in North Kolkata
- Prepare the marketing plan with the help of team members
- Maintaining the quality of services for Company's Goodwill
- Co-ordinate works activities with team members
- Having team strength of 2 Marketing Executives
- Active participation in product launching and expansion of business

MARKETING EXECUTIVE

THE MISSION HOSPITAL, DURGAPUR, WB | Birbhum Dist., WB | July 2010 - June 2014

- Working as Marketing Executive-Trade Marketing of the Institution
- Taking marketing strategies and promotional events, like—camp, advertisement etc
- Taking care of the patients for their service
- Looking after Doctor's Availabilities
- Joint work with all the team members

MARKETING EXECUTIVE

VIVEKANANDA HOSPITAL PVT.LTD | Birbhum Dist., WB | June 2008 - June 2010

- Working as Marketing Executive-Trade Marketing of the Institution
- Taking marketing strategies and promotional events, like—camp, advertisement etc
- Taking care of the patients for their service
- Looking after Doctor's Availabilities
- Joint work with all the team members

PERSONAL INFORMATION

- Date of Birth: 12/04/83
- Marital Status: Married
- Religion: Hindu

EDUCATION AND QUALIFICATION

- Masters in Business Administration (MBA), 08/01/06, 06/30/08, Dr. B.C.Roy Engineering College, Faculty of Management Studies. Durgapur. West Bengal University of Technology.
- Bachelors in Business Administration (BBA), 08/01/03, 06/30/06, Birla Institute of Technology, Mesra, Ranchi.