

CURRICULUM VITAE

Contact Information

Name : SumitSarkar
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DateofBirth : 05.01.1981
Father'sname : Sri, Pradip Sarkar
Currentstatus : PostDiploma.
Stream : AutomobileEngineering
Sex : Male
Nationality : Indian
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Address: Rabindra pally block-A, Durgapur-713201,
Dist Burdwan, State:- West Bengal, Pin:713201



CAREER OBJECTIVE

To be a Successful Personnel in the field of Automobile Engineering with total commitments, professionalism, fast flexible learning skills and serve in a challenging environment where the educational qualification, skills and abilities can be applied effectively.

Present Job Profile:

Organization :- Cryo Gas movers India pvt ltd (CGM)

Designation :- Asst. Site Manager

From:- Dec 2023 to Present

Responsibility :

- 1..Supervise the maintenance and repair of all of the vehicle fleet including pick up , cars , bus , ambulance , tankers trailers tippers trucks.
2. Plan and organize preventive Maintenance System (PMS).
3. Manage Maintenance Activities of differentsites.
4. Ensuring the overhauls, preventive maintenance and break down repair are done in a cost effective manner with attention given to quality job and to identify and rectify repetitive problems.
- 5.Hand on supervision of all workshop activities , especially technical issues.
- 6.Conduct final check/ test driving for all vehicles /trucks prior torelease.
- 7.Prepare annual operation budget for spare parts , tyres, lubricants , batteries ,consumables and tools. Forecast and order spare parts for stocksreplenishments.
8. Review work orders to ensure that all actions have been documented according toService .Workshop Policies and Procedures.
9. MIS and DSSReports

□ Technical Qualification:

Name	College/University	Year	Total Marks	Obtained Marks	Average	Division
Diploma in Automobile Engineering	The George Telegraph Training Institute.(Asansol)	2004	1850	1453	78.54%	Ist
Automobile Workshop Management	W.B.S.C.T.E.	2006	200	142	71%	1st
Post Diploma in Automobile Engineering (IAE)	D.T.T.I.	2008	600	498	83%	1st

Name of the examination	Board	Name of the institution	Year	Aggregate	Division
Secondary School Examination (M.P)	West Bengal Board Of Secondary Education.	Durgapur Project Township Boys High School.	1997	62.5%	1st

Computer Skill Set: Operating Systems : Excel, Word, PowerPoint, etc(Under ET&T)

□ Previous Work Experience:

- 1) Worked as a Service Advisor at Shree Automotive Pvt.Ltd(Ashok Leyland) at Burdwan from March 2018 to Nov 2023.
- 2) I worked as a Service Advisor at Samol Auto India Pvt.ltd(TATA MOTORS) Angul, Orisa from 5thNovember2017 to February2018.
- 3) I worked as a service advisor at Mallick Automobile(AMW commercial Vehicle) Jaygao from January 2012 to Oct2017.
- 4) I worked as a Service Manager at Sai Auto (TVS) Durgapur from Dec 2008 to Dec2011.
- 5) I worked as a Workshop Supervisor in Rudra Motors (MAHINDRA & MAHINDRA) at Asansol from Sept 2006 to Oct2008.

TRAINING :- I have completed practical Training from K.B.Motors Kolkata from June 2005 to July 2006.

I have completed practical Training from Mechino Techno at Durgapur from Oct 2002 to Jan 2005.

Additional Informations:

Languages known : Bengali and English (Speaking, Reading, Writing),
Hindi (Speaking)

Hobbies : Painting, also Driving.

Additional Achievement: I am holding Valid Driving License (LMVCAB & MCWG).

Declaration:

I hereby declare that the above mentioned information is correct to the best of my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Date:

SUMITSARKAR

