

GAUTAM GOSWAMI

CASHIER & ACCOUNT ASSISTANT

✉ gautamgoswami8685@gmail.com

☎ +91 8685041934

Add-Vill.Chamarar,(Panipat)

PROFESSIONAL SUMMARY

- Excellent Mathematical & Calculation Skills
- Ability to Manage Cash Drawer & Tally funds in Cash Register
- Ability to collect payments from Customers & bagging items after purchase

SKILLS

- Communication Skill
- Strong decision maker
- Team Work
- Adaptability
- Critical Thinking

WORK EXPERIENCE

- 1 Year Experience in Om Logistics Supply Chain Pvt Ltd
 - Handling day to day cash activities
 - Collect payment to the Customers
 - Making report and Balance sheet day to day
 - Clearing the Vendors payment
 - Making the Bill of Customer

Education

MDU UNIVERSITY , ROHTAK HARYANA (B.A)	2019 – 2022	Haryana,India
HBSC BOARD (12TH CLASS)	2018 - 2019	Haryana,India
HBSC BOARD (10TH CLASS)	2017 - 2018	Haryana,India