

RESUME

SHIVSHANAKAR DUBEY

Mob. 9519340114

Email: SSdubey141@gmail.com

OBJECTIVE :-

A position with growth potential where my discipline, positive attitude, professionalism, untiring efforts, interest and experience can be utilized.

EXPERIENCE SUMMARY :-

Having 3+ Years of Experience in Transport and Petrol pump management and operation and account related work

COMPUTER SKILLS:-

M.S. Excel, M.S office, M.S. Power Point,

QUALIFICATION:-

Degree	Institute	Year	Specialization	Percentage
Bachelor in Arts	DDU Gorakhpur	2016	Hindi, Defense Studies, Political Science	55.83%
Intermediate	U.P. Board	2013	Science	63.00%
High School	U.P Board	2011	Science	64.83%

CAREER PROFILE:-

Dates	Organization	Role
01/04/2018 To 25/03/2019	Rajdhani interstate Transport	Computer operator
25/05/2021 To 30/06/2022	Yadav freight carriers	Computer operator
01-08-2022 To 28-10-2023	Bharat Petroleum	Manager

JOB RESPONSIBILITY (Bharat Petroleum) :-

- Managing Operation and Maintenance of the Petrol pump
- Inventory Handling
- Manpower Management 10 To 15 Employee
- As a Shift manager during My shift Oil Unloading and collection of Money

JOB RESPONSIBILITY (Rajdhani Transport and Yadav Freight) :-

- Make E-way Bill ,
- Bilty, Truck Hire Challan ,
- Docket Entry,
- Delivery voucher's
- Collection
- Also Engage in managing the operation of branch

LANGUAGE KNOWN:-

Hindi, English.

PERSONAL DETAILS:-

Father Name:Late Kalpnath Dubey

Date of Birth:01/11/1998

Nationality:Indian

Sex:Male

Marital Status:Single

Permanent Address:H.No – 17/d, Beside of Raghupati hospital near transport nagar

Police chauki.

Gorakhpur (U.P), PIN - 273016