

Curriculum Vitae

MOHIT MOUTA

Contact : 7999702565, 7773872200
Experience : 4+ Year
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Career Objective

To establish myself in your organization by utilizing my professional qualification, hard work and team work for the improvement of organization and self and to work in a challenging environment where I would have the opportunity to grow professionally.

Work Experience & Skills

(3) IT Administrator

Aash Logistics Pvt Ltd. (Noida) Still Working.

From August 2024 to till date.

- Work & Responsibilities -
 - Regularly monitoring networks and maintaining the same.
 - Installing and upgrading software and hardware, System assemblies.
 - Creating various user accounts and managing access control options.
 - Outlook Configuration, OST, PST, Active Directory, DNS, DHCP, Domain Change.
 - Maintaining an accurate and detailed documentation of all processes
 - Managing data backup and archives.
 - Windows Configuration, Share Folder, Network printer.
 - NVR Configuration, Camera Management, DVR Configuration, IP cameras.
 - Vendor management, IT asset management, IT Purchase.
 - Training and overseeing the activities of other IT technicians.
 - Data backup, troubleshooting network software and computer.
 - Windows Operating System Password Break.

(2) Network Engineer.

Isourse Technologies Pvt Ltd (Delhi)

Client – TCNS Clothing Co. Ltd (Pataudi, Haryana).

From Jun 2022 to July 2024.

- Network Engineer Responsibilities: -
 - Maintain and Analyze Daily logs in sheet and implement automation to improve network performance or avoid repeated errors.
 - Configuring/Troubleshooting Network and Network Infrastructure, HHT and AP
 - Analyze the daily network, device performance and come up with new ideas for future perspectives.
 - Troubleshoot defective devices or change them in the worst conditions.
 - Provide IT support to the operation if needed.
 - Analyses the network issue on the WMS app too.
 - Successfully installed and configured NVR.

- Successfully installed and configured IP Cameras.
- Installation & maintenance desktop, laptops & printers.
- Installation and configuration & deployment of software application on the network and individual system.
- Setup & manage mobile devices.
- Support various technologies including windows, Microsoft 365(Outlook/ Exchange mail, teams etc.)
- Vendor Coordination, IT Asset Management, IT Asset Assigned. etc.

(1) IT Executive.

Sharp Sight Laser Centre Pvt. Ltd. (Delhi)

From March 2021 - April 2022

- IT Executive Responsibilities: -
- Implemented Local Area Network intranet and other data networks.
- Develop and execute the test plan to check the infrastructure and system performance.
- Installation of Microsoft Office, configured email accounts and shared resources.
- Provided application development staff with network support for day-to-day operations.
- Resolves problems identified via NOC Trouble Tickets; troubleshoots and provides support to all end users as needed
- Document network support activities.
- Successfully installed and configured NVR.
- Successfully installed and configured IP Cameras.

Qualification Details			
Qualification	Board / University	Year	Percentage
10 th	MP Board	2014	49%
Polytechnic Diploma [IT]	RGPV Bhopal	2017	5.9 CGPA
B.Tech [IT]	RGPV Bhopal	2020	6.2 CGPA

Strength
<ul style="list-style-type: none"> • Logical Thinking and Good problem-solving ability • Self-motivated, Excellent leadership and A good team member • Good Communication Skill • Flexible, friendly, hardworking, expressive, formal, punctual and being a team player.

Interests
<ul style="list-style-type: none"> • Everything Under Networking. • Servers.

Personal Detail

- **Date of Birth** - 28 March 1998
- **Father Name** - Mr. Khemchandra Mauta.
- **Gender** - Male.
- **Language** - Hindi, English.
- **Address** - Gol Pahadiya, Shri Ram Colony, Lashkar Gwalior.

Declaration

I hereby declare that all the information given above is true, complete and correct to the best of my knowledge.

Date: /.... /.....

Your Sincerely

Mohit Mouta