

SENTHIL KUMAR. K

Accounts Payable Subject Matter Expert/Product Management /Business Analyst

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JOB OBJECTIVE

Looking for challenging and dynamic opportunity in technology driven products/processes/projects to drive operational excellence and set up new process, system and/or solution design in organizations, which is into different business services/operations.

EDUCATION/ CERTIFICATION

- B. Com -2002 University of Madras Chennai, India

CORE COMPETENCIES

- Product Management
- Requirement Gathering & Analysis
- Agile Methodologies
- SAP ECC | SAP S4 HANA | SAC | JIRA
- Business Development
- Product Implementation
- Change Management
- Defect Management
- Test case development.
- Process Improvement
- Process Transitions
- Process trainer

SOFT SKILLS

- Business Analyst
- Business Process Support
- Finance & Controlling
- Compliance & Governance
- Contract Management
- GRC Access Ambassador

PROFILE SUMMARY

- Experienced **Subject Matter Expert** with 16+ years of providing exceptional customer support to both internal and external customers. Proven history of maintaining important levels of customer satisfaction through initiative-taking strategies and effective critical thinking skills. Skilled in utilizing company trouble shooting resolution trees to evaluate technical issues and provide appropriate solutions.
- Have a pooled experience of 1 in Product Management, Business Analysis, UAT/BRT, ERP Implementation, Business Process Support, Contract Management & Accounts Payable
- Proficiency in Business Requirement gathering and translating the business requirements to user stories. Creating and Validating Acceptance criteria, to align with business and technical team. Test Case development and execution, Defect and Incident Handling, Business Process Support.
- Holding exposures to Agile Methodologies, JIRA, Focused Build, SAP ECC, S4 HANA & SAC

WORK EXPERIENCE

Apr'20 to till date, Maersk GSC India Pvt Ltd., Chennai; Designation: PTP SAP Business Functional Testing SME

Key Result Areas:

- Currently associated with SAP Knowledge center team (SKC) and into NFTP Project "SAP ECC to SAP S4 -HANA Upgrade/Implementation"
- Analyzing the process design and system. Assessing the business model and its integration with technology, assess current state/As Is and define future/To be business solution.
- Working on project road map and backlog based on the Agile methodologies.
- Evaluating business process, requirements, uncovering area of improvement and developing and implementing solution.
- Working along with **Business Product Owners**, PMO, Release Management, Test management, technical team and Business SPOCs across Ocean PTP s for successful project implementation.
- Analyzing and validating RACI framework along with KPI and Global Metrics.
- Responsible for creating/validation user stories in JIRA and Functional Specifications, validate the acceptance criteria for UAT/BRT and related activities such as creating and developing test cases, scenarios, pre-requisites, knowledge transfer, documentation, upstream system connectivity and system readiness.
- Responsible for Sign-off the business requirement analysis, documentation, Test Scenarios/Cases development, Business Exceptions analysis, UAT/BRT and Hyper care support.
- Responsible to test and monitor the Interfaces pertains to finance process and ensure the functionalities are working as expected. In case of failures: Defect & Incident Management – Initiating follow-up session / Place holder calls to review and fix the defect with-in the agreed timeline with relevant stake holders.
- Act as a Change lead to drive change management and provide post Go Live support by observing the system behavior to ensure the functionalities are working as expected / designed.
- Co-ordinate with internal and external stakeholders to achieve the successful project implementation and maintenance by providing the business impact analysis to the stakeholders.

Jun'16-Mar'20, Maersk GSC India Pvt Ltd., Chennai; Designation: Product SME

Product: Project Management

- Reduced the Manual intervention of calculating vendor invoice Value with PO value to match the Invoice.
- Reduced the number of Manual Shopping carts & Templates for PO Generation.
- Tracking payments in different heads and ensuring that payments are within the project cost.

PERSONAL DETAILS

- **Date of Birth:** 31st December 1978
- **Languages:** English, Tamil
- **Address:** 12, Jeevanantham street,
Thanthai periyar nagar, Anakaputhur,
Chennai – 600 070

- Analyzing the rate charges of vendor for automation process which leads to accurate match of PO & Invoice value for the first time, where vendor terms of payment are met on time Preparation of plan for disbursement of funds in line with project implementation schedule.
- Independent contribution to the project where in performed countries migration.

Jun'14-May'16, Maersk GSC India Pvt Ltd., Chennai; Designation: Business Analyst, Cost Approver

Product: Shopping Cart & Manual Release

- Approving Shopping Cart created by team (output will be the Purchase Order).
- Releasing the invoices block in SAP (1st level approval) for payment clearance to vendor.
- Analyzing the Open PO's status and follow up with vendor for invoice receipt if not received.
- Analyzing and closure of PO Value which is not required in future. (Pre-Nops).

Nov'08-May'14, Maersk GSC India Pvt Ltd., Chennai; Designation: Officer – Senior Specialist

Product: Controlling & Reporting

- Prepare Daily & Weekly reports sharing to the concern desk.
- Monitoring daily Volume of invoices and prioritizing the invoices for payment processing based on ageing assigning to users.
- Following up with vendors for pending invoices.
- Taking Calls related to Process Queries & Issues and Root Cause Analysis to find the Solution.
- Handling Vendor queries through e-mails and calls.
- Ensure SOP, Communication matrix, Task list etc. are updated.
- Process and complete all assigned tasks within stated timelines, ensuring high levels of accuracy.
- Preparing KPI reports of the team.
- Working on the E2E score cards for all regions on a weekly basis.
Process and complete all assigned tasks within stated timelines, ensuring high levels of accuracy.

Achievements

- Currently working on **SAP Projects** on Procure to Pay switching from SAP to S4 Hana And provided the 20% FTE efficiency through Automation in PTP globally.
- Successfully handled the Super User Training role in Implementing "SWITCH" automation project. "year – 2014" at **Copenhagen-Denmark**.
- Received Appreciations directly from the Customer on many occasions for the Excellent Service delivered. (Huge number of Workflows cleared) for timely payment to vendor.
- Identified and implemented process improvements that increase accuracy, consistency, and efficiency.
- Facilitated in generating and analyzing the various reports like workflow, RDD, Nops, GR-IR and Open PO Reports.
- Taken Proactive action for which EXTRA MILE award been received.