

Ashutosh Singh

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Career Objective

To work with an organization as a professional that offers challenges, responsibilities and decision- making, Where I can blend my individual skills and hard work for continuous growth in order to contribute for the overall success of the company.

EXPERIENCE

OM Logistics Ltd.,Jamalpur, Haryana — Audit Executive

August 2024- PRESENT

Bill Audit Responsibilities, Checking E-Bills, Maintaining W/h Contract File. Preparing Discrepancy Report during Audit for the whole month, on monthly basis in order to minimize such instances.

OM Logistics Ltd., Indore, MP — Billing Executive

May 2023 – July 2024

Reconciled billing discrepancies and resolved customer inquiries professionally.
Working in Accounts Team and Handling Billings of Customers.

EDUCATION

Examination Passed	Board /University	Year of Passing	CGPA/ %age of Marks	Subjects/ Specialization
M.COM	N.S.P.S Govt. PG COLLEGE (MGKVP)	2024	6.6 CGPA	Finance
B.COM	N.S.P.S Govt. PG COLLEGE (MGKVP)	2022	54%	Accounts & Finance
12 th	S.G.V INTER COLLEGE KACHHAWA MIRZAPUR,UP	2019	60.4%	Science-(PCM)
10 th	PT.RKU Vidhyapith, (CBSE) MIRZAPUR,UP	2017	9.4 CGPA	Mathematics

Other Certificates

- Basic Computer Course Training passed from CSC Academy in 2021.
- I have completed National Service Scheme (NSS) from MGKVP, Varanasi 2021.

Personal Strengths

- Self-Motivated and Hard Working
- Punctual & Responsible.

Hobbies

- Playing Volleyball.
- Traveling & Photography.
- Active for Environment protection.

Achievements & Extracurricular Activities

- Excellence in Work Performance- Om Logistics Ltd.
- Won first prize in 200-Meter race in sports festival of college.
- Organized a Street Play on Anti-Tobacco Day in collaboration with CHC Kachhawa on- 31-May-2019.
- Actively participation in event management like Tech fests, Fresher Party etc. in College.
- Participated in Volleyball Tournaments in sports fest of college.

Workshops, and Training Programs Attended

- Actively participated 'HUNAR' Personality development workshop organized by NSPS PG College, Mirzapur.

Personal Details

Permanent Address: Bajaha, Kachhawa, Mirzapur UP, India 231501.

Marital Status: Unmarried

Date of Birth: 22-May-2002

Nationality: Indian

Languages Known: English & Hindi