

Resume

AMIT TIWARI

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Objective:

Looking for an opportunity to apply my skills to contribute to the growth of the company at the same time create some advancement opportunities for myself.

M/s Scorpion Express Pvt. Ltd.

Job Period: 10 Feb - 2024 to Till Date.

AREA OPERATION MANAGER:

- Monitoring and tracking the flow of goods in the warehouse.
- Working with multiple customers at the same time.
- Handling all Related work in WH, e.g. Doing a STN & GRN, Stock Transfer, Inward, Outward, Prepare to MIS Report, Maintain Monthly Stock Take Report, Spill over Data, Pallet Position Data. etc.
- Stock audit on Daily Basis reported to Regional Manager.
- Inventory Management and Document management.
- Handling our all branch activity.
- Stock inventory.
- Load factor analysis.
- Co-ordinate with clients.
- Payment reconciliation.
- Paid To pay payment clear same date.
- Delivery & booking updations in software.
- Following FIFO & LIFO method.
- Preparing documents.
- Marketing.
- Fleet Management
- Handling Branch All activity.
- Manage our team and all work without any excuse.

Knowledge of Accounting Software:-

- DCIT Computer Diploma from Apple Computer Education Allahabad
- Tally 7.2, 9.2 from Keonics Computer Institute Karnataka
- BCA in 2013 from Keonics Computer Institute Karnataka

Academic Qualification:-

- Graduation (B A) in the year 2011 from KANPUR UNIVERYSITY
- Intermediate with (SIC Shuklpur) in the year 2007 from U.P. Board, Allahabad.
- High School with (SIC Shuklpur) in the year 2005 from U.P. Board Allahabad.

WORKING EXPERIENCE:-

RCI Logistics Pvt. Ltd as Traffic In-charge Goa-5 Years

Relay Express Pvt Ltd. As Branch manager Bhiwandi – 2 Years

Associated Road Carriers Pvt Ltd. As Branch Manager Bhiwandi – 2 Years

Right Gear Logistics Pvt Ltd As Branch Manager Lucknow - 5 Years

Personal Details:

Name : **Amit Tiwari**
Father's Name : Shri Manoj Tiwari
Date of Birth : 02/03/1989
Sex / Marital Status : Male / Married
Languages : Working knowledge of English, Hindi
Religion : Hindu

PERSONAL STRENGTH:-

Determined Positive, Flexible, and Ability to work as part of teams Capacity to perform under stress, Good communication skills.

I hereby declare that the above information is correct to the best of my knowledge and belief sincerely.

AMIT TIWARI

Local Address – Gokul co-opretive society Flat No. 303, 3rd floor Chimli
Fata Pune MH

Permanent Address - H.No.23.Vill and Post Shuklpur
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