



AAKASH

gautamaakash8447@gmail.com

09810292091

Bhiwani, India

Skills

- Ability to Multitask
- Problem Solving
- Leadership Skills
- Effective Time Management
- Microsoft Office
- Ability to Work Under Pressure
- Communication
- Ability to Work in a Team
- Computer Skills
- Customer Service
- Ability to Learn Quickly

Employment History

Operation Supervisor at Surat Goods Transport Pvt. Ltd. , Gujarat

October 2019 – November 2021

Managed daily operations for optimal performance, ensuring smooth workflows and timely completion of tasks.

Evaluated team member performance and productivity, provided feedback and implemented corrective actions.

Developed strong relationships with key customers to understand their requirements and tailor services better.

Operation Manager at Gautam Roadlines , Gurugram

December 2021 – May 2022

Supervised operations staff and kept employees compliant with their company policies and procedures.

Developed systems and procedures to improve operations quality and team efficiency.

Delivery Incharge at Associated Road carriers Ltd. , Jalandhar

June 2022 – April 2024

Maintained accurate records of delivery details such as invoices and proof of delivery

Monitored project progress and identified potential risks, mitigating issues that could cause project delays and cost overruns

Developed and implemented a comprehensive delivery plan that enabled the successful completion of projects within budget and ahead of schedule

**Operation Head at
SHEETLA ROADLINE,
GURUGRAM**

May 2024 – March 2025

Followed safety protocols to ensure the safe operation of vehicles.

Managed daily operations such as cashiering, stocking, and merchandising to ensure smooth store operations.

Negotiated and managed contracts with transport companies.

Education

BA, MDU University, Rohtak

January 2019 – July 2021

**12th, Sardar Patel Public
School, Gurugram**

April 2017 – March 2018

**10th, Universal Public
School, GURUGRAM**

April 2015 – March 2016

Languages

English

Hindi